

# SUPPLIER QUESTIONNAIRE



## 1. Contact data

\_\_\_\_\_  
COMPANY

\_\_\_\_\_  
E-MAIL

\_\_\_\_\_  
LEGAL FORM

\_\_\_\_\_  
WEBSITE

\_\_\_\_\_  
STREET + NO.

\_\_\_\_\_  
CONTACT PERSON

\_\_\_\_\_  
ZIP + CITY

Are you already a customer/supplier  
of K2 or have you been in the past

yes     no

\_\_\_\_\_  
TELEPHONE

\_\_\_\_\_  
TELEFAX

\_\_\_\_\_  
WHICH ITEMS?

\_\_\_\_\_  
PRODUCTION SITES  
(DOMESTIC/FOREIGN)

## 2. Contact person and Representation

\_\_\_\_\_  
MANAGEMENT

\_\_\_\_\_  
YEAR OF FOUNDATION

\_\_\_\_\_  
SALES

\_\_\_\_\_  
NUMBER OF EMPLOYEES

\_\_\_\_\_  
QM

\_\_\_\_\_  
ASSOCIATED COMPANIE

\_\_\_\_\_  
TECHNICAL SUPPORT

\_\_\_\_\_  
TURNOVER (EXPORT SHARE)

\_\_\_\_\_  
TOP 5 CUSTOMERS

## 3. Company data

## 4. Quality assurance

Does your company have a certified quality management / environmental management system according to DIN ISO 9001,14001 or comparable standards?

DIN EN ISO 9001\*     DIN EN ISO 14001\*

Others\* \_\_\_\_\_

\*VALID UNTIL

Is there a QM manual?

yes     no

Do you work with initial sample inspection reports?

yes     no

Is there regular monitoring of the production facility?

yes     no

Is a procedure established for handling customer complaints?

yes     no

Do you regularly carry out incoming goods inspections and are these documented?

yes     no

Are systematic final inspections carried out?

yes     no

If no:

ARE YOU PLANNING TO INTRODUCE A QM SYSTEM?

yes, when \_\_\_\_\_     no

Do you work with test plans?

yes     no

Is traceability back to your supplier guaranteed?

yes     no

Are in-process inspections set up?

yes     no

Is it ensured that faulty goods are not delivered?

yes     no

Do you have your own tool shop?

yes     no

## 5. Manufacturing

If applicable!

WHICH PROCESSING OPTIONS DO YOU HAVE?

WHICH PRODUCTION FACILITIES ARE AVAILABLE?

WHICH OPERATIONS ARE OUTSOURCED?

## 6. Delivery

How flexibly can your company react to changes in changes in quantities?

\_\_\_\_\_

Can you deliver to the day at no extra cost?

yes     no

Do you deliver with your own vehicle?

yes     no

Can you provide us with long-term supplier declarations / certificates of origin?

yes     no

Which certificates can you enclose with the delivery?

Test certificates

Production specifications

Others \_\_\_\_\_